

**POLSON RURAL FIRE DISTRICT
PUBLIC HEARING FY 2017-2018 BUDGET
AND
SPECIAL MEETING
BOARD MEETING MINUTES**

Fairgrounds Fire Station No. 1

August 22, 2017

5:30 p.m.

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

Board trustee members present: Fred Nelson, Ron Roberts, Dick Wunderlich, John Doty.

Board trustee member absent: Trustee Clapp-staffing tender at wildland fire management(excused)

Staff: Fire Chief Paul Laisy, Finance Officer Bonnie M. Manicke.

Guests/Visitors: Alison Meslin, Lee Manicke.

Chair Nelson opened the meeting with the Pledge of Allegiance at 5:30 p.m.{00:01}.

PUBLIC HEARING {00:25} – Chair Nelson opened the public hearing. The purpose of the meeting is to consider adopting the FY 2017-2018 budgets. Trustee Wunderlich, budget committee chair reviewed the budgets for fund #7245 operating, fund #7244 5-mill voted levy, and fund #7246 capital reserve.

Operating Fund #7245: The FY 2016-2017 operating fund budget was \$169,300. The FY 2017-2018 increase to \$179,396 is to provide 911 communication upgrade at an estimated cost of \$10,000. Alison Meslin requested the 2017 taxable value per mill compared to 2016 taxable value per mill.

2017 taxable value \$13,574

2016 taxable value \$13,103

increase = \$471

The estimated revenue is \$148,540. The cash reserve for July to November is extremely low at \$15,288. The cash reserve should be a minimum of \$30,000. Chief Laisy indicated additional firefighters and increase in response calls add to the overall expenditures.

Voted Levy Fund #7244: At June 30th \$98,553 was transferred out to the capital improvement fund #7246. The cash reserve amount in a fund cannot exceed 1/3 of appropriations, therefore the transfer was necessary. The estimated revenue is \$68,372. Expenditures include: Fairgrounds Station loan payment \$22,846, administrative vehicle loan payment \$5,818, purchase 2008 pickup from Lake County and maintenance upgrade \$11,800, station to south initial costs \$28,407. The cash reserve is 19,494. Chief Laisy commented the 2008 pickup had maintenance expense for new brakes and rotors. Perhaps the maintenance should be deducted from the purchase price.

Capital Improvement Fund #7246: The estimated revenue is \$16,190. At June 30th \$98,553 was transferred in from the voted levy fund #7244. Wildland fire response income was estimated at \$10,000, less fuel and maintenance. Chair Nelson advised tribal fire generally pays the fuel and maintenance cost separate from the contracted service for truck operation. Anticipated grant funds income for SCBA's is \$5,000. No expenditures were budgeted. The cash reserve is \$131,178.

Alison commented in the last board meeting a suggestion was made to increase the mills levied. Perhaps conservation efforts should be explored i.e. electrical use, uniform emblems, Chief Laisy replied the building heat temperature has been reduced, work in progress to change the phone system at Fairground Station, disconnected phone at the Big Arm Station. Trustee Wunderlich commented the anticipated expense to maintain the station to the south is \$6,000 to \$8,000 annually. Alison commented the station to the south should be a minimum sub-station to house apparatus. Chief Laisy commented the station to the south got out of character when the public got involved. His concept of a sub-station is one or two bay heated building. Chair Nelson suggested a pole building, which is less expensive. Chair Nelson thanked the committee for developing a workable budget. Alison suggested Bonnie complete a monthly budget to actual report. She found the information very valuable. The Lake County financial reports are not available prior to the board meeting. Bonnie plans to complete the budget report following the meeting and email the budget to actual. It is not feasible to move the meeting to later in the month. The bills will be paid late and in some cases a late fee will result.

No additional comments were made.

Chair Nelson called for closure of the public hearing.

Public hearing closed at 5:56 p.m.

SPECIAL BOARD MEETING

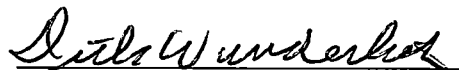
Chair Nelson opened the special board meeting {26:56} – **Trustee Doty motion Polson Rural Fire Board Trustees adopt FY 2017-2018 proposed budget which has been available to the public and set forth tonight in furtherance of that we adopt Resolution #2017-05 as the formal resolution. Trustee Roberts second. Motion passed unanimously by voice vote.** Noting Trustee Clapp is absent.

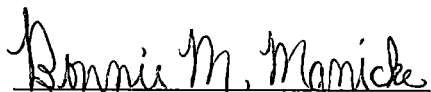
Public comment: Alison Meslin congratulated the board on preparing a good budget.

ADJOURN: {26:40} –Trustee Wunderlich motion to adjourn. Trustee Doty second. Motion passed unanimously by voice vote.

Adjourn 5:58 p.m.


Fred J. Nelson, Chair


Dick Wunderlich, Secretary-Treasurer


Bonnie M. Manicke, Recorder

Resolution #2017-05 Polson Rural District

A RESOLUTION TO ADOPT A BUDGET FOR THE POLSON RURAL FIRE DISTRICT, POLSON, MONTANA FOR THE FISCAL YEAR 2017-2018.

WHEREAS, pursuant to MCA section 7-6-4020, *et seq.* the Polson Rural Fire District, held a public hearing on the proposed preliminary budget, on Thursday, August 22, 2017, as required by law.

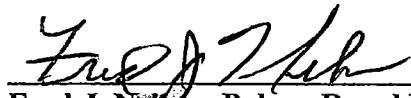
WHEREAS, pursuant to MCA section 7-6-4030 the Polson Rural Fire Board has finalized its fiscal year 2017-18 budget on Thursday, August 22, 2017 after the public hearing held earlier that same day.

NOW THEREFORE BE IT RESOLVED by the Polson Rural Fire Board;

- 1) that the final budget be approved and adopted, and that passage of this resolution authorizes appropriations to defray the expenses of liabilities for the 2017-2018 fiscal year in accordance with items set forth in the final budget, and**
- 2) that pursuant to Sections 7-6-4031 and 7-6-4012, the Polson Rural Fire Chief and Board Secretary are hereby authorized throughout the budget period to transfer appropriations between items within the same fund.**

The effective date of this resolution shall be July 1, 2017.

Passed and approved on this 22nd day of August 2017.



Fred J. Nelson, Polson Rural Fire Board, Chair



Dick Wunderlich, Polson Rural Fire Board, Secy/Treas

Polson Rural Fire District

25B Regatta Road Polson, MT 59860 406.883.4244

AGENDA

Polson Rural Fire District Trustee Special Meeting
Tuesday, August 22, 2017 5:30 p.m. Station #1 (Fairgrounds)

Call to Order

Pledge of Allegiance

Agenda -

Public hearing - Proposed budget for FY 2017-2018

Trustee Wunderlich, Budget Committee Chair

Public comment on proposed budget

Close public hearing

Open special board meeting

Adopt FY 2017-2018 budget by Resolution Number 2017-05

Adjourn

**All residents of the Polson Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions. Any member of the public wishing to submit items for Board review/consideration needs to submit them to the Board Clerk at least ten (10) days in advance of the meeting.